

**WASHINGTON COUNTY
4-H YOUTH ANNUAL BEHAVIOR AGREEMENT FORM**

2016-2017

1. *Situations for required executive board action*

4-H members accused of any of the following while participating in a county, state, or national 4-H related activity will be required to appear before the Executive Board and the appropriate committee:

- Illegal possession or use of drugs or alcoholic products;
- Theft, misuse, or abuse of public or personal property;
- Unauthorized absence from the premises of the event;
- Violation of federal, state, or municipal law.

2. *Situations for possible review committee action*

4-H members accused of any of the following while participating in a county, state, or national 4-H activity may be required to appear before the Executive Board. The Chairperson may resolve these situations on the spot:

- Breaking curfew or disturbing the peace;
- Unexcused absence from the activities of the event;
- Driving vehicle to, from or during the activity, in accordance with the county's driving policy
- Use of tobacco products;
- Participation by willful presence at secretive events where people are using tobacco, alcohol, or unauthorized drugs.

If an Executive Board meeting is held, the accused member and parents will be notified in writing within ten (10) days of the meeting and asked to appear. If the member is found by the Executive Board to be in violation of any of the above and disciplinary action is recommended, the member may be suspended from participating in county, state, or national 4-H activities for a period of up to twelve (12) months.

3. *Hearing Procedure*

The hearing will include the Executive Board, the member, their parents, and anyone else deemed necessary by the Executive Board of the accused. Following the hearing, the Extension Educators and the Executive Board will write a letter to the parents explaining the action of the Board.

4. *Appeals Procedure*

If a 4-H member wishes to appeal the decision of the Executive Board, the member must appeal in writing to the President of the Leaders Association and the 4-H Youth Development Educator through the member's county Extension office within ten (10) days following notification of disciplinary action to be taken. In the event of an appeal, the member will appear before the entire Washington County 4-H Leaders Association Board or other appropriate committee.

5. *Adjustments*

Realizing that these guidelines are not all inclusive, the Executive Board and Cooperative Extension Service reserve the right to make adjustments of these policies.

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1. Members are expected to:

- a. Attend all planned activities.
- b. Behave in ways respectful of others, (participants, chaperones, and hosting organization(s).
- c. Inform chaperone of use of prescription medication.
- d. Respect public and personal property. Parent(s) or guardian may be held financially liable for any damage beyond reasonable wear and tear.
- e. Abide by all quiet hours and curfew times.
- f. Behave in accordance with applicable federal, state, and municipal laws.
- g. Refrain from using obscene or objectionable language; including racial or ethnic slurs.

2. Members are prohibited from:

- a. Using or possessing controlled or illegal substances (medication, tobacco, alcohol, drugs, etc.) except as prescribed by a physician.
- b. Physically leaving the program site without expressed permission of chaperone and/or host.
- c. Driving alone or to transport other 4-H youth members for out-of-county overnight programs (i.e. 4-H camp counselor training, 4-H camp, winter camp, etc.), due to the concern of liability.

3. Members and their families understand a chaperone's role:

- a. To serve as an advocate for the members.
- b. To maintain regular contact with members to monitor health, attitude, behavior, problem situations, etc.
- c. To be aware of all prescription medications in use by members. (Chaperons may not dispense medication.)
- d. To make appropriate decisions in emergency situations to enhance the health and well-being of the members.
- e. To have responsibility to determine the occurrence of inappropriate behavior and take appropriate action(s) which may include:
 - i. Counseling with involved member(s) to reach an understanding and cessation of the inappropriate behavior.
 - ii. Taking disciplinary actions at the time of the occurrence (not to include physical punishment).
 - iii. Informing parents and local Extension personnel of misbehavior at time of occurrence if severity warrants such notification.
 - iv. Deciding to remove a member from the program and send the member home early at the expense of the member's family.

I have read and understand the above expectations. If I break this agreement or my conduct is not satisfactory to the chaperone or the hosting organization(s), I understand that I may be sent home, and my parent(s) or guardian will be responsible for paying all costs incurred by the early departure. I understand that I may be asked to forfeit all funds expended upon my behalf during the event. I understand that I may be ineligible to participate in future 4-H activities. I understand that some 4-H programs may require additional expectation forms tailored to that event or activity.

4-H Member's Club

Date

1st 4-H Member's Name (Please print)

1st 4-H Member's Signature

2nd 4-H Member's Name (Please print)

2nd 4-H Member's Signature

3rd 4-H Member's Name (Please print)

3rd 4-H Member's Signature

4th 4-H Member's Name (Please print)

4th 4-H Member's Signature

As parent or guardian, I understand the above rules/penalties, accept them, and agree to be bound by the same.

Parent/Guardian's Signature